

Council Board Meeting Minutes  
April 1, 2010  
7:00 PM  
Seven Mountains EMS Council Office  
Bellefonte, Pa.

- I. Call to Order and Introductions  
Dave Jones called the meeting to order at 7:11 PM and introductions were made.
- II. Roll Call  
A sign-in sheet was circulated
- III. Approval of the Agenda  
A motion was made by Clarence Blessard, 2<sup>nd</sup> by Scott Rhoat to approve the Agenda. Motion passed.
- IV. Approval of Minutes of the Executive Committee Meeting-January 7, 2010 and Special Council Meeting (Provider Equipment)-February 11, 2010  
Scott Rhoat asked that the February 11, 2010 Minutes be changed to reflect that he was not appointed to the EMSOF Committee and has not participated in the EMSOF Meetings. Correction was made to reflect this change. Scott Rhoat made a motion, 2<sup>nd</sup> by Clarence Blessard to accept the February 11, 2010 Minutes with the correction. Motion passed. Mick Abrashoff questioned whether delegates, that are not Board Members, may vote at special meetings. The Meeting was announced as a Special Council Meeting, not Special Board Meeting, subsequently, delegates are allowed to vote at these meetings. A motion was made by Mick Abrashoff, 2<sup>nd</sup>, Jeremy Breon to accept the January 7, 2010 Minutes as mailed. Motion passed.
- V. Financial Report-January-March, 2010  
Dave Jones asked Phil Lucas if he knew why Mifflin County has not paid their County portion to the Council. Phil Lucas stated that the Council had been removed from the Mifflin County Budget. Dave Jones requested that Tim Nilson and Mick Abrashoff meet with the Commissioners to discuss the deletion of the Council funding from Mifflin County. Clarence Blessard questioned the vehicle income category. Tim Nilson and Scott Rhoat explained that it is a reimbursement of costs from the State Contract and that the monies are committed to replacement of our vehicle, thus it is a liability due to being committed but is an asset in that we have the cash. A motion was made by Clarence Blessard, 2<sup>nd</sup> by Scott Rhoat to approve the financial reports as posted. Motion passed.

## VI. Staff Reports

Dave Jones asked that in addition to Mark's staff report that the Training Committee date be posted for April 28, 2010 at Damons, 6:30 PM.

Dave Jones also asked about our PCR program and whether or not we are having problems. Dave reported that there are multiple problems with PCR programs across the State. Tin Nilson stated that we have not encountered any problems and all is running smoothly.

## VII. Reports

### 1. Operational Committees

#### a. MAC-QI/QA

Tim Nilson reported that the MAC Committee met on March 23, 2010 in Lewistown. Dr. Neal gave an overview of the new Rules and Regs. Dr. Neal also stated that the use of the CO pulse ox is under question due to the lack of accuracy on the devices. They are not approved for provider use-waiting on DOH approval. PEHSC has approved the Firefighter Rehab Protocol and will be included in the November protocol update.

Tim Nilson reported that the next QI/QA Committee Meeting is scheduled for April 13, 2010. Items to be covered are: review of AED usage charts, three CPAP incidents and the temp monitor study which has been completed and we are now looking at ways to solve the identified problems.

#### b. Training

Dave Jones reported that the Training Committee discussed future class requests, recruitment and education involvement. The next Training Committee Meeting will be April 28, 2010, 6:30 PM at Damons.

#### c. MCI/Strike Teams

Ray Lowe discussed strike team plans. Ray would like to combine into one strike team and the Council would oversee. Ray wanted the Board to have an opportunity to look over the proposal before the next strike team meeting. After the next Ray intends to bring the proposal back to the Board. Questions were raised concerning disaster deployments versus deployment at large special events.

### 2. Council Committees

#### a. Membership

Clarence Blessard reported that Romaine Naylor is interested in serving as a Board Member to the Council.

#### b. Finance

Tim Nilson requested to meet with the Finance Committee. The Finance Committee consists of Gerard Banfill, John Shirk and Scott Rhoat. Committee will meet in the near future.

3. Organization/Representative

Scott Rhoat reported that Bellefonte EMS participated in a drill at the Bellefonte Middle School, along with police, fire, EMA, Council and other EMS organizations. Scott stated that it was a good MCI learning experience and was a great test of the Bellefonte Middle School's Crisis Response Team.

VIII. Business

1. Open Board Seat

Membership Committee Chair, Clarence Blessard, nominated Romayne Naylor for the open board seat. Dave Jones opened the nominations to the floor. No nominations were received. Scott Rhoat made a motion, 2<sup>nd</sup> by Clarence Blessard to close nominations. Motion passed. Dave Jones asked for a roll call vote for Romayne Naylor. A unanimous vote was received. This position is normally a two year seat. Romayne Naylor will be filling out the remaining time of a vacated seat on the Board and will serve until the October, 2010 Council Board Elections.

At this time, Dave Jones appointed Clarence Blessard as acting Secretary/Treasurer in Gerard Banfill's absence.

2. Project(s)/Contract Update

Tim Nilson reported that the H1N1 Clinics went well. The Bureau of EMS was happy with the participation and plans to recognize the providers that participated with a bar pin. Tim Nilson asked for approval to have a luncheon for the providers who participated in the clinics. The luncheon was voted down by a 3 to 2 vote. Approximately, \$43,000 that is left in the vaccinator category may be need to be returned to the State. Tim is waiting on DOH guidance.

Tim Nilson reported that PEHSC is working on an EMS Plan that all regional Councils will, once approved, need to incorporate into their regional work program. Dave Jones reported that PEHSC is using the regional survey input to develop this Plan. Expected to have the EMS Plan to the Bureau of EMS by June.

Tim Nilson stated that the Council budget amendments are due 4/15/2010 to the Bureau of EMS. Tim would like to have a phone conference meeting with the Board Members before then. Approximately \$5,000-\$10,000 needs to be reallocated and Tim would like Board guidance as to what the Council will purchase with this money. Monies cannot be reallocated after 4/15/2010.

Tim Nilson reported that the Council Disaster Ops Plan has been completed and submitted to the Bureau of EMS as per our Contract. Copies of the plan were provided to those attending.

Ray Lowe will be conducting a FRED Alert Drill for the South Central Mountains Task Force Hospitals in the near future.

Dave Jones asked if reimbursement has been received by the strike teams for their participation at the Little League World Series. Tim reported that all teams have

been paid in full. Dave Jones also questioned whether all strike teams have completed the requested information forms and returned them to Ray. Currently, two teams have not returned the requested information forms.

### 3. Provider Equipment Discussion

#### Bariatric Performance Contract

Tim Nilson stated that the Bariatric Committee, consisting of John Shirk, Scott Rhoat and Jim Urban, have a draft proposal ready for review. The contract would be for three years and would allocate money to purchase equipment for services that wish to become bariatric providers. At the end of the three year contract, if a service wishes to decline providing services the equipment would still belong to that service. A lengthy discussion was held. Dave Jones requested a phone conference to be conducted, after everyone has had an opportunity to review the contract. Dave would like the meeting to be conducted within the next three weeks. If anyone has suggestions/changes to the document they are to forward to Jim Urban as soon as possible.

Tim Nilson asked for clarification to the February Minutes concerning EMSOF Funding and how it is to be expended. His understanding was that the bariatric program was top priority and each county would receive \$8,000 for equipment purchase. Tim questioned if any monies are turned back, does this money then be put toward AED purchases or to another bariatric service. The bariatric program decision will be brought back to the full Council for review. A Special Council Meeting will be scheduled for a vote.

Tim Nilson showed the group the new pedi-boards each service will be receiving. Of the \$13,325 monies allocated, \$11,700 was spent. \$2000 had previously been allocated for each class, one per county. Jim Urban is in the process of scheduling pediatric courses, such as the PEARS and EPC Courses, and should have announcements in the mail within the next week. Scott Rhoat made a motion, 2<sup>nd</sup> by Clarence Blessard that we reallocate any pediatric class money left over to provide lunch and possibly a relative pediatric tool device to each service. Motion approved. Discussion was held concerning charging a \$15.00 tuition fee for the pediatric courses that would then be refunded back if the provider shows. In the case of no shows the Council would keep the money and use it toward providing lunch. Mick Abrashoff made a motion, 2<sup>nd</sup> by Jeremy that no deposit would be charged for the class. Motion approved with one opposed. Scott Rhoat requested that staff keep track of no shows, attendance and providers turned away.

### 4. Council Office Update

Tim Nilson gave an overview of proposed office renovations to the current building. Discussion. Dave Jones requested Tim contact a local realtor to look for other potential office space available.

### 5. Other Business

Dave Jones asked for a PEHSC Representative to be appointed to replace Craig Wheeler. Mick Abrashoff mentioned that Pat Shoop would be interested. Scott Rhoat motioned to appoint Pat Shoop as the PEHSC Representative, with the condition that Pat keep Tim and the Council apprised of PEHSC activities so that the regional Council wishes are followed, 2<sup>nd</sup> by John Shirk. Motion approved.

Scott Rhoat asked about Craig's year of service to Council and would like Council to recognize him for those years of service. Tim Nilson will take care of a recognition award for Craig.

IX. Good of the Organization

Dave Jones reported that the first five chapters of the Rules & Regulations are now available. All regional services were mailed copies of the Rules & Regulations. Tim asked that any comments be returned to the Council office as soon as possible. Joe Schmieder will be conducting regional town hall meetings in the next few months.

Tim Nilson stated that the Council would like to do a Hot Dog BBQ in all Counties during EMS Week for the providers in recognition of their commitment and service to the community. Tim Nilson also stated that service bars that were distributed last year will be upgraded for those that need year upgrades. EMS Proclamations will be sent to all regional County Commissioners in recognition of EMS Week.

X. Date/Location of Next Meeting

The next Council Meeting will be held at the Council Office on June 3<sup>rd</sup> 2010 at 7:00 PM.

XI. Adjournment

Jeremy Breon made a motion to adjourn the meeting at 9:55 PM, 2<sup>nd</sup> by Clarence Blessard.

Council Board Meeting  
April 1, 2010  
Seven Mountains EMS Council Office

1. Clarence Blessard, Delegate, Bucktail Medical Center
2. Dave Jones, President, Delegate, University Ambulance Service
3. Adam Hoover, Delegate, Mount Nittany Medical Center
4. Scott Rhoat, Vice-President, Delegate, Bellefonte EMS
5. Raymond Lowe, Staff, SMEMSC
6. Cathy Grimes, Staff, SMEMSC
7. Sandra Neal, Delegate, Port Matilda EMS
8. John Shirk, Delegate, Central Juniata EMS
9. Mick Abrashoff, Delegate, Fame EMS
10. Jeremy Breon, Delegate, McVeytown EMS
11. Ron Burris, Delegate, Centre County Fire Chiefs Association
12. Phil Lucas, Delegate, Mifflin County EMA
13. Margaret Kiss, Guest, Lock Haven Hospital