

DRAFT

COUNCIL MEETING MINUTES

October 4, 2007 7:30 PM

Port Royal, Pa.

- I. Call to Order and Introductions
The Council meeting was called to order at 7:35 PM.
Introductions were made.
- II. Roll Call
A sign-in sheet was circulated.
- III. Special Presentation-PCR Software
Due to computer problems Med Media made their presentation later in the meeting. This software has been approved by the EMSOF Committee to fund. All regional EMS organizations are eligible to participate.
- IV. Approval of Minutes, August,2007
Romayne Naylor noted that the minutes incorrectly identified the new American Red Cross Health & Safety Director. Her correct name is Mandy Vactor. A motion was made by Richard Shilling, 2nd by Clarence Blessard to accept the minutes as amended. Motion approved.
- V. Financial Report, August-September, 2007
A motion was made to by Dave Jones, 2nd by Richard Shilling to accept the financial reports as presented. Motion approved.
- VI. Staff Reports
Tim Nilson introduced James Urban as our new EMS Program Specialist. Jim comes with experience as an EMS Program Specialist from Northeastern Pa. EMS Council. Jim most recently was employed with the Luzerne County 911 center. Tim presented staff activity reports for August-September, 2007.

VII. Reports

1. Operational Committees

The nine regional EMS strike teams met in September. Discussion included the drill “Operation Steelhammer” being conducted in the EMSI region. Our teams were encouraged to participate. Goodwill Ambulance Service was able to send a team and said that it was very informative and a great learning experience. Tim also reported that the new team contracts are expected in October; waiting on release of funds from the State. A quarterly meeting schedule was decided on with the next meeting scheduled for November 6 at the Council office.

2. Council Committees

a. Membership

Dave Jones reviewed membership recommendations as distributed. He noted that this was compiled several meetings ago and as such some of the information has changed. Discussion was held as to what organizations now have delegates attending and those that need positions filled.

b. Nominating

Deb Smeal, Nominating Committee, presented the slate of officers:

Chairman:	Lee Snyder Gerard Banfill
1 st Vice-Chairman:	Dave Jones
2 nd Vice-Chairman:	Nancy Mutch
Secretary/Treasurer:	Craig Wheeler

Rich Kelley made the motion, 2nd by Richard Shilling to accept the slate of officers as presented. Motion approved.

c. EMSOF

The minutes and recommendations of the EMSOF Committee was presented. Discussion and action will take place under new business.

3. Organization/Representative
 - a. Copies of a proposed study concerning intoxicated patients and their ability to refuse care was distributed. University Ambulance, along with Centre LifeLink and Mt. Nittany Medical Center are proposing this study. Regional MAC has reviewed this proposal which has now been sent to Council for forwarding to the Bureau of EMS. Motion by Craig Wheeler, 2nd by Phil Lucas to endorse the study and forward it to the Bureau for consideration.

VIII. Old Business

1. Projects Update

MCI guidelines are being distributed to regional EMS services along with three (3) tear-away traffic safety vests for all EMS vehicles within the region. The Bureau of EMS and Seven Mountains EMS Council are recommending that the services establish a policy requiring usage of safety vests by personnel; but, aren't currently requiring services to use the vests.

12 Lead transmission project was discussed. Mount Nittany Medical Center is going to act as the hub for receiving transmissions throughout the region. Centre and Clinton County will be online shortly; Mifflin and Juniata County are scheduled for this year.

Staff and some executive committee members met with representatives from Harrisburg Area Community College (HACC) concerning EMS training within the region. It has been decided to allow the instructional staff, through the course coordinator, to determine which community college to affiliate with for specific courses. Seven Mountains needs to be involved in the course planning to insure adequate equipment and instructors, as per Department policy, but specific course paperwork will be the coordinator/college responsibility.

Council staff assisted with the South Central Task Force hospital drill. Council coordinated FRED activities throughout the task force have been identified and corrective measures will be worked on over the next several months.

IX. New Business

1. EMSOF funding/discussion/approval

Rich Kelley questioned the criteria used to determine funding allocations for 2007-08. He was concerned that requests were rejected because of late submission of information (namely yearly survey) when that wasn't spelled out in the application letter distributed by Council. Tim stated that the application letter was developed off the state requirement which doesn't specifically exclude requests based on timeliness of annual survey information. Council received a total of \$210,420 in requests and has \$78,151 available for projects. A motion approved by the EMSOF committee was to deny all services that turned in the regional survey late, were delinquent with PCR submission, turned in the EMSOF application late and/or requested non-eligible items. If the worksheets used by the committee were reviewed, it would be noted that all items listed above, except the non-eligible items, were shown as eligible and it was only by motion of the committee-not requirements of the August 1st letter, that those items were deleted.

Motion by Rich Kelley, 2nd by Jason Snyder that the EMSOF committee reconvene within the next fourteen days and redistribute EMSOF money according to the guidelines distributed. Motion was denied with one affirmative and two abstentions.

A question was raised as to the available funding for Chevron markings on EMS vehicles. The EMSOF committee recommended 60/40—50/50 funding. As published within the PA Bulletin, Chevron can be funded under the normal matching funds allocation (as shown under the “eligible provider equipment list or funded at 100% (as indicated under the “funding priorities” section. Tim stated that with it being shown in both places he felt that it was routinely funded as needing matching funds; but, Council could make it a regional priority and fund it at 100%. Motion by Dave Jones, 2nd by Craig Wheeler to increase the “Chevron” approved within the committee report to 100% funding. Motion passed.

Motion by Dave Jones, 2nd by Romaine Naylor to accept the committee report, and approve the funding requests, as suggested by the committee to include the change previously approved. Motion passed-9 affirmative, 2 deny, 2 abstentions.

2. Air Ambulance Summit

Scott Rhoat questioned what the air ambulance summit was concerning. Tim reported that the summit was to get air ambulance services and regional councils to sit down and discuss perceived problems such as bypassing hospitals, inaccurate on-scene times and providing PCR information appropriately. A committee is being established to look into these concerns and provide recommendations.

3. By-Laws

Rich Kelley noted that he saw reference to the Executive “Board” on correspondence and after reviewing the by-laws could only find an Executive “Committee”. He questioned if they were the same. Tim stated that reference to an executive board is a mistake on his part; but, it should truly be executive committee and he would try to correct that on future correspondence. Rich pointed out that the by-laws state that the executive committee consists of the elected officers and the four ambulance association representatives and asked if that was the way business was being conducted. Lee Snyder stated that for as long as he has been involved, the Executive Committee has consisted of the four or five elected officers, but, it would be discussed in January.

4. Nomination of Officers

Nominations were reviewed and ballots distributed. A question was raised as to Jim Watson’s eligibility to vote. He has been representing Clinton County Fire; but, Council received correspondence from that organization appointing Alice Reeder as their delegate and not indicating an alternate. Dave Jones attempted to contact a representative from that organization to get clarification.

Chairman: Gerard Banfill
Lee Snyder

Additional nominations were accepted from the floor. Motion by Richard Shilling, 2nd by Jason Snyder to close nominations for Chairman. Motion passed.

First Vice-Chairman: J. David Jones

Additional nominations were accepted from the floor. Motion by Craig Wheeler, 2nd by Richard Shilling to close nominations for First Vice-Chairman. Motion passed.

Second Vice-Chairman: Nancy Mutch

Nancy Mutch withdrew her nomination due to not being an organizational delegate. Motion by Rich Kelley to nominate Deb Smeal. Additional nominations were accepted from the floor. Motion by Richard Shilling 2nd by Ron Burris to close nominations for Second Vice-Chairman. Motion passed.

Secretary/Treasurer: Craig Wheeler

Additional nominations were accepted from the floor. Motion by Richard Shilling, 2nd by Ron Schreffler to close nominations or Secretary/Treasurer. Motion passed.

Ballots were collected.

5. Dave Jones asked that we go back to the membership committee report and consider action on the recommendation. Craig Wheeler mentioned that the Pa. State Fire Academy may be interested in participating. Discussion ensued. It was agreed that changes to membership will take a by-law revision. It will be reviewed and discussed at the January meeting.

6. Election of Officers:
Results were read:

Chairman:	Lee Snyder
First Vice-Chairman:	J. David Jones
Second Vice-Chairman:	Debra Smeal
Secretary/Treasurer:	Craig Wheeler

Motion by Dave Jones, 2nd by Phil Lucas to destroy ballots. Motion passed.

X. Date/Location of Next Meeting

January 3, 2008 at Council Office (Executive Committee Meeting)

This is a non-voting meeting; update only, but all are welcome to attend.

April 3, 2008 at Mifflin County (location to be announced)

XI. Adjournment

A motion was made by Romaine Naylor, 2nd by Jason Snyder to adjourn the meeting. Motion approved.

Attendance Roster

1. Ron Schreffler, Alternate, Centre County EMA
2. Ron Burris, Delegate, Centre County Fire Services
3. Romaine Naylor, Delegate, Centre County Red Cross
4. Vana Dainty, Delegate, Centre County Consumers at Large
5. Richard Shilling, Delegate, Mifflin County Consumers at Large
6. Bob Barlatt, Alternate, Mifflin County Fire Services
7. Phil Lucas, Delegate, Mifflin County EMA
8. Jason Snyder, Delegate, Juniata County Ambulance Assoc.
9. Jackie Leister, Delegate, Juniata County Law Enforcement
10. Mick Abrashoff, Delegate, Mifflin County Ambulance Assoc.
11. Bill Sulouff, Alternate, Mifflin County Ambulance Assoc.
12. Craig Wheeler, Delegate, American Heart Assoc.
13. Chris Gardner, Alternate, Lewistown Hospital Medic 29
14. Dave Jones, Delegate, PSU
15. Rusty Blessard, Delegate, Bucktail Medical Center
16. Allen Weaver, Delegate, Juniata County EMA
17. Debra Smeal, Delegate, Centre County Ambulance Assoc.
18. Jim Watson, Delegate, Clinton County Fire Services
19. Rich Kelley, Delegate, Administrative-Mount Nittany Medical Center
20. Nancy Mutch, Guest, Mount Nittany Medical Center
21. Scott Rhoat, Guest, Bellefonte EMS
22. Teresa O'Neal, Delegate, Juniata County Commissioners
23. Dale Shelly, Guest, Juniata County Commissioners
24. Lee Snyder, Delegate, Juniata County Consumers at Large
25. Tim Nilson, Staff, SMEMSC
26. Jim Urban, Staff, SMEMSC