

DRAFT

COUNCIL MEETING MINUTES

June 5, 2008  
Lock Haven EMS  
Lock Haven, Pa.

I. Call to Order and Introductions

1<sup>st</sup> Vice-Chairman Dave Jones called the meeting to order at 7:40 PM.  
Introductions were made.

II. Roll Call (sign-in sheet)

A sign-in sheet was circulated.

III. Approval of the Agenda

A motion was made by Gerard Banfill, 2<sup>nd</sup> by Deb Smeal to approve the agenda.  
Motion passed.

IV. Approval of Minutes

A motion was made by Joanne Furl, 2<sup>nd</sup> by Gerard Banfill to approve the April 3, 2008 Minutes. Motion passed. A motion was made by Romyne Naylor, 2<sup>nd</sup> by Gerard Banfill to approve the May 7, 2008 Special Meeting Minutes. Motion passed.

V. Financial Reports

Scott Rhoat suggested that the financial reports show budget line items and actual cash figures instead of accrued figures. A motion was made by Gerard Banfill, 2<sup>nd</sup> by Phil Lucas to accept the financial reports. Motion passed.

**At 8:00 PM the Council Meeting became an Informational Meeting due to a lack of quorum.**

VI. Staff Reports

Staff reports were provided.

VII. Reports

1. Operational Committees

a. MAC

Jim Urban reported that the MAC Meeting was conducted and it was agreed that we would continue with the temp monitoring studies.

b. CQI

Scott Rhoat asked about the status of operational committees. Tim Nilson reported that it has been difficult to schedule committee meetings due to a lack of interest. Web conferencing was discussed.

2. Council Committees

a. Membership/By-Laws

Dave Jones reported that the Final “Draft” of the By-Laws are available and asked that any suggestions/corrections be emailed to the Council prior to the August Council Meeting. The By-Laws will be voted on at the August Meeting. Joanne Furl questioned membership of communications centers and also corrected that the State Police in Clinton County should be Troop F.

3. Organization/Representative

Dave Jones reported that the University Ambulance Service will be moving into their new building on June 6, 2008. Dave also reported that the new First Aid Station for the PSU Stadium will be completed by Fall.

VIII. New Business

1. Contract Wrap-up

Tim Nilson reported that the Council submitted two budget revisions to the Bureau of EMSO and also asked for the 90 day extension. Tim reported that there are monies in line item, Regional Planning, and that we are still determining the best usage of.

2. New Council Vehicle

Dave Jones reported that Council has purchased a new vehicle, a 2008 Chevy Silverado. Tim reported that he has received one offer of interest in purchasing our old van. Tim will advertise the van and accept bids to sell it.

3. 2009-12 Contract Proposals

Tim Nilson reported that the 2009-2012 Contract will be a “Sole Source Vendor Contract”. There will be a 3% budget increase over three years. Tim also reported there is the possibility of an additional two years being added to the Contract.

4. Other

Deb Smeal questioned where she could find out who serves on Council Committees. Jim Urban reported that this information will be put on the Council website.

Tim Nilson reported that an Operational Strike Team drill will be conducted at Fort Indiantown Gap in August. Tim reported that we have eight out of our nine strike teams that will be participating.

Tim Nilson reported that the Council has been working with Delta Developmental with POD development. The Council will be working with Cochiardi & Associates for the next contract year.

Tim Nilson reported that the EMS Act has been officially proposed as Senate Bill 1420. This Bill needs to be acted on by November.

Tim Nilson stated that the Council is working with the State Police and the Philipsburg Area School District to conduct a school safety drill in early Fall, 2008.

Tim Nilson reported that the South Central Counter Terrorism Task Force has participated in two drills.

Scott Rhoat questioned as to whether there would be an official announcement made concerning Dr. Clifford Neal accepting the Regional Medical Director's position. Dave Jones stated that Dr. Neal had requested a six month probationary period and has since accepted the position. Tim stated that the Bureau of EMS and Dr. Kupas had been notified and that he would advise the regional EMS services of his appointment

Tim reported that the Council provided bottles of key chain hand sanitizer to all regional EMS providers in recognition of EMS Week in May. Staff participated in the EMS proclamations in all four counties.

IX. Good of the Organization

None reported.

X. Date/Location of Next Meeting

The next Council Meeting will be held August 7, 2008 in Juniata County. Location to be announced.

XI. Adjournment

Meeting was adjourned at 8:50 PM.

Sign-In Sheet

COUNCIL MEETING

June 5, 2008

Lock Haven, Pa.

1. Romaine Naylor, Delegate, Centre Communities Chapter, American Red Cross
2. Meecha Bechdel, Guest, Centre Communities Chapter, American Red Cross
3. Joanne Furl, Delegate, Clinton County EMA
4. Jim Watson, Delegate, Clinton County Fire Association
5. Rusty Blessard, Delegate, Bucktail Medical Center
6. Scott Rhoat, Guest, Bellefonte EMS
7. Vana Dainty, Delegate, Centre County Consumers at Large
8. Phil Lucas, Delegate, Mifflin County EMA
9. Kent Knable, Alternate, Centre County EMS
10. Jim Urban, Staff, Seven Mts. EMS Council
11. Dave Jones, Delegate, Penn State University
12. Debra Smeal, Delegate, Centre County EMS
13. Cathy Grimes, Staff, Seven Mts. EMS Council
14. Tim Nilson, Staff, Seven Mts. EMS Council
15. Gerard Banfill, Delegate, Clinton County EMS