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SEVEN MOUNTAINS
EMERGENCY
MEDICAL SERVICES
COUNCIL, INC.



COUNCIL MEETING MINUTES

August 3, 2006

Prior to opening the meeting, the following organizations were presented with AEDs purchased with "Rural AED" funds provided within the 2005-06 contract:

Grace Covenant Church; Lower Tuscarora Presbyterian Church; Cedar Grove Brethren in Christ Church; Juniata County Ag. Society.

- I. Call to Order
Meeting was hosted by Central Juniata, Mifflintown and called to order by Chairman Lee Snyder at 7:40 PM.
- II. Roll Call
Attendees introduced themselves and stated the organization which they are representing. A sign-in sheet was circulated.
- III. Approval of Minutes
Motion by Jason Snyder, 2nd by Dave Jones to approve the minutes of the June 1, 2006 meeting as distributed. Motion Passed
- IV. Approval of Financial Reports
Financial Reports for 'June-July 2006' & '2005-06 contract-year-to-date' were reviewed. Motion by Richard Shilling, 2nd by Debra Smeal to accept the Financial Reports. Motion Passed. Copy is attached to official minutes.
- V. Training Report
Copies of the June-July training report were distributed and reviewed. Copy attached to the official minutes. Rich Kelly questioned what we are doing as far as First Responder training especially for regional fire services. Tim stated that Mark has sent all services a survey – co-signed by the State Fire Commissioner & EMS Bureau Director – asking those organizations to advise of their perceived needs so he can do appropriate scheduling; Tim wasn't sure if any surveys were returned yet. Rich suggested getting the fire academy involved in getting the information out and involve Council's fire service delegates.
- VI. Reports
 1. MAC
No report given

DRAFT

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2. Communications

Tim reported that Joanne was unable to attend do to family commitments but the communications committee scheduled to meet and review the APCO computerized EMD protocols but the meeting was postponed due to no attendance. He stated that there are plans to reschedule that meeting in the near future.

3. Membership

Dave Jones reported that the membership committee will be following up on the letters sent out to delegate organizations last year. A report will follow.

4. Delegate Report(s)

Dave Jones reported that PSU will be hosting the National Guard and their families on September 10th. Expected turnout is about 14,000 Guardsmen and their families. Dave (PSU) has asked that Centre County be prepared for any assistance which may be needed and wanted to advise the Council of the event.

VII. Old Business

1. Projects

Tim provided a summary of the following projects being worked on by Council:

- a. The plastic certification card project is continuing. The Bureau of EMS is not requiring all regions to provide this type card – a little different from the ones we are currently providing. Scanners are ready for use within the next few weeks – just waiting to see what changes the Department is making to the certification process so we can insure integration into the new system.
- b. EMSOF Purchases – 12 lead project has been funded and equipment is ordered for those Centre County services who chose to participate; additional scanners have been purchased; an ‘incident support’ trailer has been ordered for Council usage. It will be used as a support vehicle for mass casualty/strike team response, used for PI&E/ recruitment & retention projects throughout the region, and support training needs.
- c. Terrorism Response/Training Funds – Council purchased a large quantity of P100 (respiratory protection) masks for regional usage. Discussions will be held as to storage of these masks and distribution of some of the N95s Council currently has in storage; 14 portable radios were ordered. These are for regional usage (whenever needed) and can be used to support the strike teams during deployment. Radios are inter-operable with ones currently owned by Southern Alleghenies EMS so we can share as needed; a generator was ordered and will be configured to allow for back up power to the Council office should the need arise but can also

DRAFT

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be loaded on the trailer and taken to scenes as needed. Priority usage is backup power for the Council office.

- d. QI. Mark, with support from Regional MAC, has initiated a temperature monitoring QI project involving regional ALS services. Mark discussed this project with Joe Schmider who is supportive of the project and wants to see us present our findings – both published in magazines & presented at next year’s conference.
- e. PI&E – In support of next year’s contract and the Bureau’s emphasis on recruitment/retention & Public Information & Education, Council staff is planning on using the newly purchased trailer to promote the EMS system at special events & within the regional school districts. As such, we have also ordered a backdrop for use at these health fairs and such.
- f. Rural AED – AEDs have finally been received. Four were distributed this evening, two additional need to be distributed – one in Clinton County and one in Centre. Staff noted that they expect to receive additional funding within this year’s contract for additional units.
- g. AED Updates -Tim reported that Mark has ordered the equipment needed (for those manufacturers who have it available) to update the AEDs throughout the region to comply with the new guidelines. Updating will start soon and will be completed prior to the November 2006 deadline established by the Bureau of EMS.

2. 2005-06 Contract close-out

Tim advised membership that the ‘comprehensive annual report’ for the 2005-06 contract has been submitted to the Department and finalization of expenditure reports is on-going. An audit needs to be scheduled in the near future.

VIII. New Business

1. Preparation activities

Tim stated that he just wanted Council to be aware of and think about our responsibility/capability of assisting during MCI and/or other incidents. Joe has mentioned, and our Contract include language, that Councils need to be involved in response activities as needed to support the local system. We have been purchasing supplies and are discussing how and where we integrate into and support the system both Regional and state. We are currently the only Region who has been authorized to respond on both “task force” deployments – Katrina and NorthEastern PA. That is probably only a coincidence; but, it is true.

DRAFT

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2. State EMS Conference

Delegates were reminded that the state EMS conference would be held on August 10-12, 2006 at the Penn Stater at State College. If anyone needs additional information, please contact the Council.

3. Nominating Committee

Chairman Lee Snyder appointed the following individuals to serve as members of the 2006 nominating committee. They are to forward a slate of officers to the organization at our October meeting.

Allen Weaver (Chair), Mick Abrashoff, & Richard Shilling

4. Other Business

- a. Tim Nilson reported that Richard Goss who is one of two psychologists who established, help train, and coordinated the Regional CISM team since it's inception has submitted a letter of resignation. Motion by Richard Shilling, 2nd by Dave Jones that Council present Mr. Goss with a certificate thanking him for his years of dedicated service to the Council and the Region. (Passed) Debra Smeal suggested Council provide some additional type of recognition/thank you for all his years of service. Motion by Debra Smeal, 2nd by Dave Jones to purchase a book to be placed in the Mifflin County library (in honor of Mr. Goss) and to advise him of such when the certificate is presented. (Passed)
- b. Tim Nilson announced to the membership that Dr. Botti has been chosen by PEHSC as Pennsylvania's emergency physician of the year. As such, she will be recognized at and receive a plaque during the annual banquet which will be Wednesday evening prior to the state conference (8/9/06). Congratulations to Dr. Botti.
- c. Tim Nilson reported that the Council van was hit by an unknown vehicle (almost certainly a truck) sometime last weekend. Pictures were passed around. State Police and our insurance company has been notified. A damage estimate should be available soon.

IX. Date of Next Meeting – Next meeting will be in Centre County at the Council office (523 Dell Street, Bellefonte) October 5, 2006. Meeting will start at 7:30pm.

X. Adjournment

Motion by Richard Shilling, 2nd by Rich Kelly to adjourn. Passed. Central Juniata, John Shirk, and Gloria Stuck were thanked for their hospitality in hosting this meeting.

DRAFT

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**COUNCIL MEETING ATTENDANCE
August 3, 2006**

1. Dave Jones, Delegate, Penn State University
2. Keith R. Kipe, Alternate, Juniata County 911/EMA
3. Debra A. Smeal, Delegate, Centre County Ambulance Association
4. Rich Kelley, Delegate, Mt. Nittany Medical Center – Administrative
5. Romayne Naylor, Delegate, Centre Communities (Centre Cty.) Red Cross
6. Richard Shilling, Delegate, Mifflin County Consumer-at-Large
7. Lee Snyder, Delegate, Juniata County Consumer-at-Large
8. Mick Abrashoff, Delegate, Mifflin County EMS
9. Jason Snyder, Delegate, Juniata County EMS
10. John Shirk, Guest, Central Juniata EMS
11. Gloria Stuck, Guest, Central Juniata EMS
12. Richard Hauptert, Guest, Lower Tuscarora Presb. Church
13. Marvin L. Hammond, Guest, Lower Tuscarora Presb. Church
14. Steve Beers, Guest, Lower Tuscarora Presb. Church
15. Laurie Cox Gilbert, Guest, Lower Tuscarora Presb. Church
16. Tim Nilson, Staff