

**SEVEN MOUNTAINS  
EMERGENCY  
MEDICAL SERVICES  
COUNCIL, INC.**



**COUNCIL MEETING MINUTES**

**October 5, 2006**

**7:30 PM**

**Seven Mts. EMS Council Office  
Bellefonte, Pa.**

- I. Call to Order and Introductions  
Chairman Lee Snyder called the meeting to order at 7:45 PM. Introductions were made.
- II. Roll Call (sign-up sheet)  
A sign-up sheet was circulated.
- III. Approval of Minutes, August 3, 2006  
A motion was made by Richard Shilling, 2<sup>nd</sup> by Phil Lucas to accept the August minutes as mailed. Motion passed.
- IV. Financial Report  
Craig Wheeler raised a question concerning a line item for CTC training. Tim responded that he would verify and email him the next day with what he finds. A motion was made by Dave Jones, 2<sup>nd</sup> by Craig Wheeler to accept the financial statements for August-September as mailed with the verification of the line item pending. Motion passed.
- V. Staff Reports, August-September, 2006  
Mark gave an overview of training courses being conducted within the region. To date, the Mifflin County EMT course is underway and the first PAPR training course for Centre County has been completed. Three more PAPR courses are scheduled through November in the other three counties. Mark also reported that he is in the process of updating AEDs throughout the region with the new upgrades. Mark reported that 10-12 scanners would be available for scanning regional con-ed courses.  
  
Tim reported that there were three CISM's conducted in the region since August. Tim also reported that the photo EMT cards that our Council implemented are now on the back burner due to the State coming out with their new EMT card system that doesn't include photos.

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VI. Reports

1. Operational Committees

a. MAC

Dr. Botti reported that the State protocols were submitted in July and will be available soon. The statewide protocols are very similar to our region's which will result in only minor updates for ours. Dr. Botti discussed patient refusals.

Dr. Botti then turned the Tele-Temp QI program over to Mark. Mark reported that the program has been very well received and has had good participation and information collected.

b. Communications

Joanne Furl reported that the last two meetings have had to be cancelled due to attendance issues. She asked that another meeting be scheduled soon so that we can move forward with this project. Joanne suggested that with the "software version" update taking so long, Council update the CPR section of our current (paper) protocols. Tim reported that he would work with Joanne in setting up demonstrations of APCO and PowerPhone EMD software and would notify everyone present of the meeting date. Craig made a motion to accept the communications committee report with the update of the paper EMD protocols, 2<sup>nd</sup> by Gerard Banfill. Motion approved.

2. Council Committees

a. Membership

Dave Jones reported that letters were sent to all organizations that have delegates that have not attended the last three Council meetings asking for a response or an appointment of a new delegate. Dave also reported that there are twelve organizations that have not responded and would like another letter sent to those non-participating organizations.

b. Nominating Committee

Mick Abrashoff read the slate of officers for 2006:

Lee Snyder-Chairman  
Gerard Banfill-1<sup>st</sup> Vice-Chairman  
Dave Jones-2<sup>nd</sup> Vice-Chairman  
Craig Wheeler-Secretary/Treasurer

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Discussion was held concerning nominations received late today. It was decided that our by-laws do not prevent nominations from being taken until the nominations are held. They will be nominated from the floor. A motion was made by Craig Wheeler, 2<sup>nd</sup> by Romaine Naylor to accept the slate of nominations for officers. Motion approved.

c. EMSOF

Tim reported that he got several estimates for a Council replacement vehicle. If a vehicle is to be considered it would need to be considered as part of the EMSOF funding. Tabled until EMSOF funding approval. A motion was made by Phil Lucas, 2<sup>nd</sup> by Richard Shilling to approve the EMSOF Committee report. Motion approved.

3. Organization/Representative

Craig Wheeler and Dave Jones reported on the PEHSC Committee Meeting. Craig Wheeler reported that the PEHSC Conference will be moved back to Lancaster for 2007. Dave Jones reported that draft 5 of Act 45 will be published soon; if there are any comments, they need to be submitted immediately.

Romaine Naylor reported that the Centre County Red Cross Chapter is working with the local amateur radio club to obtain a ham radio installation for faster emergency communication for emergency shelters.

VII. Old Business

1. Projects Update

Tim reported that the radios have been delivered for the strike teams to use in deployments. Tim is working with the Bureau of EMS to obtain a license that would allow staff to do field programming of the radios to match frequencies in use within the affected area. Also, reported that the trailer has not yet been delivered but is expected

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next week. Tim also reported that he got several estimates for a Council replacement vehicle. Discussion was held on what the vehicle would be used for and raising monies to finance this vehicle. Mick Abrashoff clarified that he did not say yes to the purchase of a vehicle but wanted to put it on hold for later review. Tim stated that the generator has been delivered and will be used for the strike team deployments.

Tim reported that the AED updates are being completed and staff will assist any organizations with these updates. The Council audit has been completed by Rick Bair, CPA. Tim reported that the Bureau of EMS has instituted the new EMS Registry system for the State. Our con-ed scanners are compatible with the new EMT cards being issued by the Bureau of EMS.

**VIII. New Business**

**1. 2006-2007 Contract**

Tim reported that the new contract budget amount is \$447,879 with \$45,000 allocated for the strike teams and \$42,710 for bioterrorism training.

**2. Regional EMS Strike Team**

Scott reported eleven ambulance services are participating with the Council as strike teams. These services entered into a one year contract with the Bureau of EMS as of June 30, 2006. To date, the Council has participated in two deployments; one to Louisiana and one to Wilkes-Barre. A Strike Team meeting is scheduled for October 26 at 7:00 PM at the Council office. Items to be discussed are purchase of T-shirts, team training and GPS units.

**3. EMSOF Funding**

The EMSOF funding recommendations were discussed. The question was raised as to why late requests were considered as in the past they have been stricken from funding. After some discussion, a motion was made by Craig Wheeler, 2<sup>nd</sup> by Gerard Banfill to approve the EMSOF committee recommendations. Motion was passed with one opposing vote.

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4. Other New Business

Gerard Banfill expressed dissatisfaction with lack of communications between regional task forces. Discussion.

5. Elections of Officers

The slate was opened to the floor, with nominations received for:

Deb Smeal-Chairman

Jim Watson

Deb Smeal-1<sup>st</sup> Vice-Chairman

Deb Smeal-2<sup>nd</sup> Vice-Chairman

Deb Smeal-Secretary/Treasurer

The slate of nominations were presented and a written vote was taken. After votes were counted, the new board was announced:

Chairman-Lee Snyder

1<sup>st</sup> Vice-Chairman-Gerard Banfill

2<sup>nd</sup> Vice-Chairman-Dave Jones

Secretary/Treasurer-Craig Wheeler

A motion was made by Gerard Banfill , 2<sup>nd</sup> by Richard Shilling to approve the nominations. Motion approved.

IX. Date/Location of Next Meeting

January 4, 2007 at Council Office (Executive Board Meeting)

April 5,2007 at Mifflin County (location to be announced)

A motion was made by Craig Wheeler, 2<sup>nd</sup> by Rich Kelley to allot \$50.00 for refreshments at the Council Meetings.

Motion passed.

X. Adjournment

Meeting was adjourned at 10:15 PM.

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Council Meeting  
October 5, 2006  
Attendance Roster

1. Ron Schreffler, Alternate, Centre County EMA
2. Vana Dainty, Delegate, Centre County Consumers at Large
3. Richard Shilling, Delegate, Mifflin County Consumers at Large
4. Joanne Furl, Delegate, Clinton County EMA
5. Jim Watson, Delegate, Clinton County Fire Chiefs Association
6. Rich Kelley, Delegate, Mt. Nittany Medical Center, Administrative
7. Phil Lucas, Delegate, Mifflin County EMA
8. Diana Nyman, Delegate, Lock Haven Hospital, Administrative
9. Romaine Naylor, Centre County, Delegate, American Red Cross, Centre Communities
10. Craig Wheeler, Mifflin County, Delegate, American Heart Association
11. Lee Snyder, Delegate, Juniata County Consumers at Large
12. Bill Sulouff, Alternate, Mifflin County Ambulance Association
13. Dave Jones, Centre County, Delegate, Penn State University
14. Mick Abrashoff, Delegate, Mifflin County ambulance Association
15. Mark Wolfgang, Staff, Seven Mts. EMS Council
16. Scott Rhoat, Staff, Seven Mts. EMS Council
17. Cathy Grimes, Staff, Seven Mts. EMS Council
18. Tim Nilson, Staff, Seven Mts. EMS Council
19. Kasandra Botti, Regional Medical Director, Seven Mts. EMS Council