

**SEVEN MOUNTAINS
EMERGENCY
MEDICAL SERVICES
COUNCIL, INC.**



COUNCIL MEETING MINUTES

October 6, 2005 7:30 PM
Lock Haven EMS Building
Lock Haven, Pa. 17745

I. Call to Order and Introductions

Chairman Lee Snyder called the meeting to order at 7:40 PM.
Introductions were made.

II. Roll Call (sign-up sheet)

A sign-up sheet was circulated.

III. August, 2005 Minutes

A motion was made by Dave Jones, 2nd by Craig Wheeler to accept the "draft" minutes as posted and mailed. Motion accepted. It was decided to delete the "draft" on the website minutes and to keep them posted for a two year period.

IV. Financial Report, July-September, 2005

A motion was made by Dave Groninger, 2nd by Joanne Furl to accept the financial reports as mailed. Motion accepted.

V. Training Report

Tim reviewed the mailed training report. Phil Lucas questioned where the breakdown occurred between Seven Mts. EMS Council, Southern Alleghenies and himself as to purchasing EMT textbooks through the SCCTTF and having them distributed to EMT students in the region. Discussion was held as to EMS Councils being liable for collecting texts when students are done and accounting to the federal government. Phil advised that the taskforce would consider the textbooks expendable supplies and that we would not have to worry about accountability. Tim is to check with Mark and get back to Phil on Monday.

**SEVEN MOUNTAINS
EMERGENCY
MEDICAL SERVICES
COUNCIL, INC.**



VI. Reports

1. Operational Committees

- a. Tim reported that the MAC Meeting is scheduled for October 13, 2005 and is to be held at Aungst Family Restaurant in Mill Hall.
- b. Communications
Joanne Furl reported that the Communications Committee met to update the APCO EMD cards. Another meeting, tentatively set for October 25, 2005, is scheduled with the Medical Director.

2. Council Committees

- a. Membership
Dave Jones reported that he has not had a chance to work on the membership listing yet. He will get with Cathy to update membership list and send letters to the organizations.
- b. Nominating
Linda Groninger reported that she did not have a slate of nominations for Council Board elections available. It was decided to have nominations from the floor.

3. Director's Report

Tim gave a report on the State and Council Surge Teams trip to Louisiana. Lengthy discussion on the overall response. Gerard Banfill suggested Scott Rhoat schedule a meeting with all surge services to review status and system readiness.

Discussion of the State FRED System and how the hospitals are notified of ambulance deployment. It was suggested that the hospitals be notified when ambulances are deployed.

Gerard Banfill proposed that the Counter-Terrorism Task Forces Health & Medical Committees work with regional hospitals on have a stockpile of supplies in case of a mass casualty incident. Gerard would like to see more open communication between the agencies.

VII. Old Business

1. SNS Planning Contract

Tim reported that he attended the SNS Planning Meeting in Harrisburg and that we are working with the regional Counter-Terrorism Task Force and Delta Developmental.

**SEVEN MOUNTAINS
EMERGENCY
MEDICAL SERVICES
COUNCIL, INC.**



2. 2004-05 Contract Wrap-Up

Tim reported that the 2004-05 contract has been completed. The recruitment/retention monies have been spent on EMS related textbooks which have been distributed to the local public and school libraries and also posters were printed and distributed for EMS Week.

The audit has not been completed yet, we are waiting on Rick Bair, CPA. The audit needs to be completed by the end of October. Also, Phil Lucas stated that Mifflin County Commissioners were considering cutting funding to the Council because; 1) they do not know the new director 2) they don't know who we are and what our organization provides and 3) they cannot attend due to the meeting day changes. Dave Jones suggested a letter be sent to all County Commissioners concerning funding and also it was recommended that Tim attend the monthly regional commissioners meetings.

VIII. New Business

1. EMSOF Allocations

EMSOF monies available this year total \$62,505. The EMSOF Committee met last week and equipment funding was recommended for approval. Dave Jones made the motion to accept the EMSOF Committee's recommendations, 2nd by Craig Wheeler. Motion approved.

2. Proposed changes to EMS Act

Tim reported that regional public meetings will be held for input from citizens on the proposed EMS Act.

3. 2006-09 Council Contract/Budget

Tim reported that the budget has been submitted to the Department of Health for approval. Also, the annual work program is now being done at the State level, so that all sixteen regions are uniform.

4. Election of Officers

The nominations were opened to the floor. No nominations were received. Chairman Lee Snyder asked for a vote on nominations.

A motion was made by Dave Jones, 2nd by Dave Groninger to elect

**SEVEN MOUNTAINS
EMERGENCY
MEDICAL SERVICES
COUNCIL, INC.**



Lee Snyder for Chairman. Motion approved. A motion was made by Dave Jones, 2nd by Jason Snyder for election of Gerard Banfill as 1st Vice-Chairman. Motion approved. A motion was made by Gerard Banfill, 2nd by Dave Groninger to elect Dave Jones as 2nd Vice-Chairman. Motion approved. A motion was made by Linda Groninger, 2nd by Dave Jones to elect Craig Wheeler as Secretary/Treasurer. Motion approved. Phil Lucas made a motion to accept the slate of officers as nominated, 2nd by Joanne Furl. Motion approved.

5. Other

Tim distributed AED applications for state funding.

Tim also distributed applications for anyone interested in serving on Council Committees. Craig Wheeler asked about obtaining an 800 number for teleconferences instead of holding committee meetings on location. Craig Wheeler also reported that he attended the PEHSC meeting and that the PEHSC has been put a one year probation.

IX. Date/Location of next meeting

Chairman Lee Snyder asked what the consensus was on rotating Council meetings. It was decided to continue to rotate meetings throughout the region on the first Thursday of the month. Also it was asked that we email the Board the committee announcements and to post the committee meeting minutes on the website. In addition, it was decided that each staff member will represent committees.

Date/Location of next meeting (cont.)

The next Council Delegate Meeting will be April 6, 2006 in Mifflin County (exact location to be announced). The Executive Committee Meeting will be held January 5, 2006 at the Council Office, 523 Dell Street, Bellefonte.

X. Adjournment

Chairman Lee Snyder adjourned the meeting at 9:40 PM.