

**SEVEN MOUNTAINS  
EMERGENCY  
MEDICAL SERVICES  
COUNCIL, INC.**



**COUNCIL MEETING MINUTES  
June 1, 2006**

- I. Call to Order  
Meeting was hosted by FAME EMS, Lewistown and called to order by Chairman Lee Snyder at 7:30 PM.
- II. Roll Call  
Attendees introduced themselves and stated the organization which they are representing. A sign-in sheet was circulated.
- III. Approval of Minutes  
Motion by Richard Shilling, 2<sup>nd</sup> by Dave Jones to approve the minutes of the April 6, 2006 meeting as distributed. Motion Passed
- IV. Approval of Financial Reports  
Financial Reports for April & May 2006 were reviewed. Debra Smeal questioned the negative balance being shown. Tim stated that it is due to expenses being paid and not yet receiving the state money to cover those costs. Tim stated that Council was going to start invoicing the Department off the Purchase Orders instead of the invoices – alleviating this “front ending” of money. Craig suggested that the reports show figures for the fiscal year instead of just the months between meetings. Motion by Richard Shilling, 2<sup>nd</sup> by Debra Smeal to accept the Financial Reports. Motion Passed. Copy is attached to official minutes.
- V. Training Report  
Mark Wolfgang distributed and reviewed the training report for April & May. Copy attached to the official minutes.
- VI. Reports
  1. MAC  
Dave Jones reported for the MAC as Dr. Botti is working. MAC endorsed a Regional QI project dealing with temperature regulation of ALS provider medication – Mark is working on ordering the equipment. MAC is also reviewing a draft protocol concerning the handling of intoxicated patients.
  2. Communications  
Tim reported that the communications committee had scheduled a demo of the APCO EMD software for later this month; but, has since postponed this until

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sometime in July. A lengthy discussion took place questioning if the committee was going to look at all available software or just APCO. Tim stated that the committee intends to review both APCO & Clawson; but, the demo of Clawson's system hasn't been scheduled yet. Dave Jones reinforced that the minutes of the last meeting reflect that the committee was tasked with "evaluating the programs and determining what's best for the region & patient care". Tim said he would get with Joanne in making sure that demos of available EMD programs would be conducted and all options would be considered. Membership present at this meeting would be invited to attend the demonstrations, should they wish to do so.

### 3. MCI/Terrorism Response

Tim mentioned that The MCI committee met once prior to the Seven Springs Conference. Items discussed were need for training, replacing current Triage tag system (in conjunction with the regional counter-terrorism task force), and backup power for the Council office. Rich Kelley reported that the task force voted to recommend the SMART system to the task force executive board. Tim reported that he is getting bid information together to purchase a generator for the office – considerations are on wheels vs. pad, type fuel.

### 4. Membership

Dave Jones reported that the membership committee has been working and needs to get with Tim to see what follow-up needs done. Some additional representatives are in attendance and were thanked for their interest and welcomed.

### 5. Director's

Tim Reported that he attended a "Katrina Response Recognition" in Harrisburg to thank those who responded during the three missions to Louisiana to help in the recovery efforts. The responders were taken onto the State House floor to be recognized as the House passed the EMS week proclamation. Letters, Certificates, & Pins were distributed.

Council distributed "EMS Tool Kits" to regional EMS services. These kits were provided by BEMS (Bureau of EMS, PA DOH). They have the movie trailer which was produced last year along with posters and other supporting material for use in EMS recruitment efforts.

It was reported that Lock Haven Hospital is no longer providing prehospital ALS service. Goodwill Ambulance (Flemington) is currently on a temporary ALS license (staffing issues) and along with Lock Haven EMS is providing EMS within Clinton County.

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VII. Old Business

1. EMS Week

Several things were done by Council in recognition of EMS week. A “Thank you” editorial was sent to all regional newspapers; Dairy Queen coupons were distributed to regional EMS providers as a thank you for their service. Council, in cooperation with Centre County Ambulance Association, conducted an EMS encampment at Bellefonte Campground. Activities were planned for the weekend and George Aupperly, EMS Representative with the Bureau of EMS, was in attendance as the keynote speaker for the Saturday evening picnic. Attendance wasn’t the greatest this year; but, because of the success, everyone is expecting attendance to increase next year. Deb Smeal and Rich Kelley expressed a special “Thank You” to Cathy and Mark for all their work in coordinating this event and making it a success. Mark mentioned a late EMS activity – EMS night at Medlar Field. He stated that currently attendance is very poor and the registrations are needed by tomorrow.

2. CPR/AED Update

Regional CPR update programs have been conducted and instructors are starting to teach the new materials. One of the new protocols call for single shock treatment instead of the three stacked shocks previously recommended. Mark is working on getting the equipment to update AEDs within the Region (public assess and EMS system) and we hope to be updating AEDs to the new protocol over the summer. Mark has been checking and we think a majority of the AEDs currently in use within the Region can be updated. We are looking at how we can assist those services who have AEDs that can’t be updated in meeting the standard – next year’s EMSOF guidelines allow for 100% funding for updating AEDs. A question was raised concerning when the services are required to have their AEDs updated (provide care in line with the new guidelines). Tim stated that the revised BLS protocols incorporate these changes and say that providers can start using the standards as soon as they are trained on them **BUT MUST** provide this care no later than November 1<sup>st</sup>. More information will be provided as soon as the update software is available.

3. Contract Wrap-Up

Tim advised membership that the Contract year is winding down and staff is working on assuring that funds are expended as required. A budget revision was just approved by the Bureau of EMS and staff will be requesting last minute approvals and a 90 day extension shortly. The 90 day extension will allow us to hold invoices open for 90 days but only on projects which have started/ where money is committed prior to June 30<sup>th</sup>.

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VIII. New Business

1. BLS Protocols

Revised BLS protocols have been released by the Bureau of EMS. Council has forwarded copies to the Medical Command Facilities and EMS services within the Region. We have updated the small binders which were provided to those who attended our Roll-out and are working on re-printing the small pocket editions. As stated earlier, providers can implement these as soon as they are trained but must implement them no later than November 1, 2006.

2. EMS Night a Medlar Field

This was discussed earlier under Old Business. If interested, contact Cathy at the Council office.

3. Council purchases

Debrah Smeal asked how Council does it's purchasing (ie. the generator, van repairs, ect.). Tim stated that new equipment is put out for bid – usually try to get three – with lowest acceptable bid being accepted – this is Bureau of EMS requirement. Maintenance and things like that are just staff choice. We have used several mechanics over the past two to three years.

4. Thank You

Craig Wheeler expressed Council's thank you to FAME EMS for hosting this quarter's meeting.

IX. Date of Next Meeting – Next meeting will be in Juniata County on August 3, 2006. Exact date will be determined later.

X. Adjournment

Motion by Richard Shilling, 2<sup>nd</sup> by Dave Jones to adjourn. Passed. Mick Abrashoff invited everyone into the kitchen for food and drink.

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**COUNCIL MEETING ATTENDANCE**

June 1, 2006

1. Dave Jones, Delegate, Penn State University
2. Craig Wheeler, Delegate, American Heart Association
3. Debra A. Smeal, Delegate, Centre County Ambulance Association
4. Rich Kelley, Delegate, Mt. Nittany Medical Center – Administrative
5. Ron Schreffler, Alternate, Centre County EMA
6. Bart Ewing, Delegate, Lewistown Hospital Administrative
7. William Sulouff, Alternate, Mifflin County Ambulance Association
8. Mick Abrashoff, Delegate, Mifflin County Ambulance Association
9. Allen Weaver, Delegate, Juniata County EMA
10. Chris Wagner, Delegate, Susquehanna Valley (Mifflin-Juniata) Red Cross
11. Romaine Naylor, Delegate, Centre Communities (Centre Cty.) Red Cross
12. Richard Shilling, Delegate, Mifflin County Consumer-at-Large
13. Lee Snyder, Delegate, Juniata County Consumer-at-Large
14. Mark Wolfgang, Staff
15. Tim Nilson, Staff