

**SEVEN MOUNTAINS  
EMERGENCY  
MEDICAL SERVICES  
COUNCIL, INC.**



\*MINUTES APPROVED 8/6/05\*

**COUNCIL MEETING MINUTES  
August 4, 2005 7:30 PM  
Central Juniata EMS Building  
Mifflintown, Pa.**

- I. Call to Order and Introductions  
Chairman Lee Snyder called the meeting to order at 7:35 PM.  
Introductions were made.
- II. Roll Call (sign-in sheet)  
A sign-in sheet was circulated.
- III. Approval of Minutes  
A motion was made by Richard Shilling, 2<sup>nd</sup> by Phil Lucas, to approve the June 2, 2005 minutes as mailed. Motion approved.
- IV. Financial Reports  
A motion was made by Richard Shilling, 2<sup>nd</sup> by Craig Wheeler to accept the financial reports as mailed. Motion approved.
- V. Training Report  
Mark Wolfgang reviewed the training report.
- VI. Old Business
  1. Pa. DOH Lights/Siren Guidelines  
A discussion was held and reports were received back from three of the county ambulance associations. Centre and Clinton County endorsed the guidelines; no report from Juniata County. Dr. Botti recommended the Lights/Siren document remain a guideline and not a policy. A motion was made by Richard Shilling, 2<sup>nd</sup> by Craig Wheeler to accept Dr. Botti's recommendation. Motion approved.
  2. Committee Structure  
Lee reported that a list of committees is available for anyone wanting to sign-up. Fill out the application and return to the Seven Mts. Office. To date, a communications meeting was held with all regional communications centers. The communication committee suggestions were to update the APCO dispatch manual/procedures. A membership committee was also added to the list. Fred Naylor will chair this committee.

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3. Terrorism Response & Planning Funds

Mark reported that tents, triage tarps and patient decon kits were purchased for each county, along with PAPR units for regional services. For 2006, approximately \$46,000 will be available. Gerard Banfill will contact Scott about the status of the surge services.

4. SNS Planning Contract-Delta Developmental

Discussion on the \$100,000 pass through funding for SNS planning. The South Central Mountains Counter-Terrorism Task Force opted not to accept the funding. Council, along with four other regions, contracted with Delta Developmental, to develop a plan for POD placement and staffing/operations within the taskforce region.

VII. New Business

1. Nominating Committee

The nominating committee will consist of:

Fred Naylor, Chairman

Richard Shilling

Deb Smeal

Fred will contact delegates to check to see who may be interested in running for a position on the Council Board.

Also, Fred requested a list of delegates and alternates be sent to him along with a two year attendance list. Fred Naylor will also be chairing the Membership Committee.

2. Council Initiatives

Mark advised of EMS Week activities; including newspaper recruitment ads, texts to be distributed to local schools and libraries and posters that are being distributed to the regional EMS services.

3. State EMS Conference-Penn Stater, August 19-21, 2005

Mark reported that the State EMS Conference is being held in State College this year. Seven Mts.has offered staff support and will be assisting with the Conference. Dr. Botti strongly urged participation and attendance at the Conference.

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4. Other

EMSOF-Lengthy discussion on how to distribute EMSOF/Communications monies. After some discussion, a motion was made by Craig Wheeler, 2<sup>nd</sup> by Fred Naylor to split monies at 40% Communications and 60% to EMSOF. Motion approved. Craig Wheeler and Dave Jones suggested that the council minutes be posted on the Council website. A motion was made by Rich Kelley, 2<sup>nd</sup> by Deb Smeal to post minutes, labeled draft, within a reasonable time. Motion approved.

Phil Lucas reported that the Task Force may be able purchase EMT textbooks. Procedure was discussed with Council and Mark. Mark will check into possibilities and will contact Phil.

VIII. Date/Location of Next Meeting

October 6, 2005-Clinton County-Location to be announced.

IX. Adjournment

Meeting was adjourned at 9:25 PM.