

DRAFT

Council Meeting Minutes
Central Juniata EMS
August 7, 2008

I. Call to Order and Introductions

Dave Jones, 1st Vice-Chairman, opened the Council Meeting at 7:35 PM and introductions were made.

II. Roll Call

Sign-up sheet was circulated.

III. Approval of Minutes, June 5, 2008

Dave Jones explained that at the June Council meeting that a quorum was met, only changing to an informational meeting after necessary business was conducted and we lost quorum. A motion was made by Vana Dainty, 2nd by Deb Smeal to accept the Council Minutes and the Fuel Cost Meeting Minutes. Motion passed.

IV. Financial Reports, 2007-08 Contract/July, 2008

Updated financial reports were circulated to all in attendance. After a lengthy discussion, a motion was made by Kent Knable, 2nd by Ron Burris to accept the financial reports. Motion passed.

V. Staff Reports, June-July, 2008

Staff reports were circulated to those in attendance.

A question was raised as to Jim's Staff Report and where we are with the Recruitment/Retention Survey. Jim will arrive soon to answer questions. Dave Jones stated that he and Mark are working on conducting an EMT-Instructor Course at Penn State University. Tim also reported that the EMT Evaluator Class has been cancelled due to lack of enrollment. Discussion on Mark having the Federation conduct a CPAP Instructor Course in our region.

VI. Reports

1. Operational Committees

a. MAC

Scott Rhoat questioned whether BLS services should be included in the MAC meetings. Jim will check with Dr. Neal.

- b. CQI
Dave Jones reported that the temperature monitoring program will continue. Mark Wolfgang hopes to have the second part of the study available soon. Also, the Committee is looking to study BLS cancellation of ALS.
- 2. Council Committees
 - a. By-Laws
Dave Jones reported that several changes to the By-Laws had been made after the Draft By-Laws were mailed.
- 3. Organization/Representative
A question was raised by Ron Burris concerning Fire Service representation to the Council. Tim stated that this issue would be addressed under the By-Law Committee report.

VII. Old Business

- 1. Contract Closeout
Tim Nilson reported that the 2007-2008 contract has been completed and the total contract of \$503,414 has been expended. Two contract checks are still outstanding from the DOH and should be received soon. All four counties are now providing funding to the Council. Tim also reported that the Council tentatively should profit approximately \$1000-\$1500 for this contract year. Tim reported that the State Comptroller's Office has completed their audit of our 2006-2007 contract. No discrepancies were found and an audit exit interview is scheduled for next week. After lengthy discussion on profit made and conflicting budget figures, it was decided that Kent Knable's motion should be rescinded. Motion was made by Kent Knable, 2nd by Ron Burris to withdraw earlier motion approving 2007-2008 financial report. Motion passed. Financial reports will be voted on at the October Council Meeting.
- 2. Project Updates
Tim stated that three ALS services in Centre County and one in Clinton County are currently utilizing the system and sending pre-hospital 12 lead information. One service in Clinton County remains off the system and we are unsure right now of the status of Lock Haven Hospital receiving their information through Mount Nittany Medical Center. One of the modems from the Clinton County service was given to Juniata County to bring one Life Pak online for them into Harrisburg and available EMSOF monies were committed to update one Life Pak within Mifflin County. The services are working on securing additional grants/funding and Council will assist as possible with this year's EMSOF monies.

Tim reported that the Rural AED purchases have been made. The organizations that were not approved for AED funding were approved to order AEDs at the Council discount pricing.

Tim reported that the Mass Casualty Trailer that the Council purchased is fully stocked and will be used for the Fort Indiantown Gap disaster drill. Tim stated that the DOH is looking to use terrorism monies for the upcoming year to establish a mobile/portable communications network with the capability to scan patient triage tags for our mass casualty trailer. Our region is sending eight of our nine strike team services to the Fort Indiantown Gap disaster drill.

Tim stated that the DOH is looking to incorporate the CPAP as an optional BLS skill. One staff member will be attending the CPAP Instructor Course at the PEHSC Conference. Mark is hoping to bring the Federation EHS Council into our region to conduct the CPAP Instructor Course.

Tim stated that the EMSOF letters have been mailed along with the Pa. Bulletin listing. Jim would like the EMSOF requests mailed back to our office no later than mid-September, giving the Council the opportunity to compile the requests and present to the EMSOF Committee the end of September. The EMSOF Committee recommendations will be presented at the October Council Meeting for approval. Tim is going to recommend that the EMSOF Committee consider allocating monies for the yearly trip sheet program contract for the services.

VIII. New Business

1. 2009-12 Contract Proposals

Tim reported that the Council submitted the 2009-12 Contract Proposals to the DOH by the July 1, 2008 deadline. The DOH currently develops the work programs for the regions.

2. Consideration of By-Laws Committee Report

Discussion on changes to the By-Laws. Questions were raised as to the Fire Service representatives having to be nominated by the local EMAs and Consumer-at-Large positions. A motion was made by Phil Lucas to approve the Draft By-Laws with the changes that were made, 2nd by Allen Weaver. The new By-Laws will go into effect at the October 2, 2008, Council Meeting. The old by-laws will remain in effect until after the elections. Motion passed. A motion was made by Vana Dainty to conduct a special meeting for EMS Services in September on the reorganization, 2nd by Deb Smeal. The Board Chairman will call the meeting at least fourteen days in advance of the regularly scheduled meeting. Motion passed. Notices to all EMS services will be sent informing them of the special meeting.

3. Appointment of Nominating Committee

A Nominating Committee was selected; Mick Abrashoff, Mifflin County; Allen Weaver, Juniata County; Joanne Furl, Clinton County and Kent Knable, Centre County.

4. Other New Business

Tim reported that Senate Bill 1420 was introduced by Senator Baker with proposed changes to the EMS Act. To date, the Council has not received any information on the status of this Bill.

IX. Date/Location of next Meeting.

The October 2, 2008 Council Meeting will be held at the Council office, 523 Dell Street, Bellefonte, Pa. at 7:30 PM

X. Adjournment

The meeting was adjourned at 9:45 PM.