

Council Meeting Minutes

June 4, 2009

Lock Haven EMS

- I. Call to Order and Introductions
Chairman Dave Jones called the meeting to order at 7:40 PM.
Introductions were made.
- II. Roll Call (sign-up sheet)
A sign-up sheet was circulated.
- III. Approval of the Agenda
A motion was made by Gerard Banfill, 2nd by Clarence Blessard. Motion passed.
- IV. Approval of Minutes-April-May, 2009
A motion was made by Gerard Banfill, 2nd by Scott Rhoat, to accept the minutes as mailed.
Motion passed.
- V. Financial Report-April-May, 2009
Cathy Grimes stated that the vehicle liability will be reflected in the financial reports beginning in July, 2009. Vehicle liability is currently \$17,127.00. Tim Nilson reported that beginning with the new contract all interest income will now have to be reported to the Department of Health. Our Council currently follows this reporting practice. Tim Nilson suggested that we may want to set up a different account for State monies vs Council monies. Will be discussed with the Finance Committee. A motion was made by John Shirk, 2nd by Mick Abrashoff to accept the financial reports as posted. Motion passed.
- VI. Staff Reports-April-May, 2009
Staff reports were presented and discussed. Scott Rhoat asked that all employees complete the ICS300 Course. Currently three of the four are certified. Tim Nilson reported that he felt the EMS flag pins that were distributed to all EMS personnel and support personnel were well received. Discussion on the EMT-Instructor Module I class to be held next Friday/Saturday. Several complaints were made as to the short time notice. Tim Nilson is to discuss with the Department of Health as to why the short notice and why the class is being held on a Friday when people may be working. Tim Nilson did report that the EMT-Instructor Modules are available on the State LMS system. Scott Rhoat asked if the EMS Memorial Bus Trip took place. Tim Nilson reported that only two people expressed an interest so it was cancelled. Tim Nilson did state that he attended the Memorial. A motion was made by Clarence Blessard, 2nd by Gerard Banfill to approve the Staff Reports as posted.
Motion passed

VII. Reports

1. Operational Committees

a. MCI/Strike Teams

Jim Urban reported that we received our MSEC trailer along with two portable hospital trailers funded through the Office of Public Health Preparedness office. The MSEC trailer is a fifty bed hospital that can be set up inside a basketball court. A training session was conducted May 29th for all strike team members along with hospital personnel for the portable hospitals. Approximately sixty people attended the training held at Snow Shoe EMS. The portable hospitals have a total 50 beds for patient care. Tim Nilson reported that he has received a tentative request from Centre LifeLink EMS to use the portable hospitals during the Arts Festival in July for AOB patients. Centre LifeLink EMS will be working in conjunction with the Mount Nittany Medical Center to work out the logistics. Discussion was held as to who is responsible and liable for damages, personnel and expendible replacements. Tim Nilson reported that the Council would cover the transport costs of the hospital, using OPHP monies. The expendables would be replaced with what was originally stocked. Scott Rhoat would like to see the portable hospitals set up on Mount Nittany Medical Center property or Old Main so that it would be centrally located within the festival grounds. Phil Lucas questioned as to why PEMA was not notified or involved instead of the Council. Tim Nilson stated that he would get with Randy Rockey, Centre County EMA Director to discuss how it will be handled. Clarence Blessard stated that the LTS EMS Council would like to borrow the portable hospitals to be utilized at the Little League World Series.

b. MAC

Jim Urban reported that monies are available for Wellness/Safety studies. Jim Urban stated that Dr. Clifford Neal did not have anything new to report on the revision of Act 45. Jim also stated that the State MAC recommended to make AEDs required equipment on BLS units. Dr. Neal reviewed the physician orders for life sustaining treatment which provides clearer guidance for field providers as opposed to Living Wills. Jim reported that OSHA has been investigating complaints regarding EMS services with greater than ten part-time employees. A service in Pennsylvania has been fined forty thousand dollars by OSHA as a result of their investigation. Jim stated that CPAP application has been approved by the MAC Committee. BLS services wishing to become CPAP recognized must submit a written request to the Council and will be provided with the necessary paperwork to become CPAP certified. Centre LifeLink EMS provided an FYI to the MAC Committee regarding an intoxicated patient refusal of EMS Services study. Tim Nilson reported that any studies being conducted must go through Council. Centre LifeLink will use the proper procedure to conduct this study. The CO detectors were discussed with the members of the MAC Committee. Jim reported that twenty three services responded back stating that they would be interested in the CO detectors. The removal of Captopril from the ALS drug list in Eastern Pa. Region EMS Council was discussed.

2. Council Committees

a. Finance

Craig Wheeler asked about EMSOF funding. Will be discussed later in meeting. Scott Rhoat questioned the contract budget figures. Tim Nilson stated that those budget figures were previously approved by the last Executive Board.

3. Organization/Representative

Scott Rhoat reported that there were no potential issues with the By-Laws other than the term limit issues. Dave Jones asked that Cathy Grimes send a letter to all delegates, along with a copy of the By-Laws, asking that they review and contact Scott Rhoat with comments.

VIII. Old Business

1. MCI Activities/Response

Tim Nilson asked Council for opinions on the usage of the OPHP monies. Currently the monies are being used for stockpiling of supplies and miscellaneous Council expenses including Tim's cell phone, internet/cable service and a storage area. Tim Nilson stated that he would like to use some of the money for the strike teams that participated in the Black Moshannon Drill. Tim asked about using some of the money to buy tents to house strike teams that are deployed. Tim also asked for comments on buying an oxygen generator system. Discussion was held on several types of systems. The oxygen generator system issue was referred to the MCI/Strike Team Committee. Will discuss more at the Drill on June 20th.

2. EMSOF Wrap-up

Jim Urban reported that twenty six services have contracts. All EMSOF contracts are due in to the Council office by close of business June 5, 2009. Turnback EMSOF monies totaled \$4,752.28. Tim reported that he has finalized budget revisions and that monies from the Fringe category, totaling \$4,200, were moved to EMSOF funds to benefit EMS services. There is a total of \$8,900 now available in EMSOF. Tim discussed using this money to secure several bariatric units for use within the Region. There have been two issues in the recent past over bariatric units not being available for transports and the Department of Health would like this issue resolved. Currently there are only two units in the Region, Bellefonte EMS and Lock Haven EMS. Craig Wheeler suggested money be distributed to the two bariatric services this year and then next year each county would be funded \$2,000 to buy a bariatric unit. Mick Abrashoff opposed funding money to the current bariatric services this year. Scott Rhoat stated that the EMSOF Committee had been charged with bringing to Council recommendations for funding. Scott Rhoat asked for a motion as to what should be done with the funds for this year. A motion was made by Craig Wheeler that the \$4,752 be divided between services for bariatric transports. No second was received. Motion denied. A motion was then made by Craig Wheeler, 2nd by Gerard Banfill to use the entire \$8,900 to fund the CO2 monitors. Motion passed. Craig Wheeler also reported on the EMSOF funding that will be available for the upcoming contract year. The EMSOF Committee recommended that \$18,000 be set aside for the trip sheet program, \$8,000 for bariatric units, \$2,000 per county; and the remaining be used for back up cameras, CPAP and the final segment of

the 12 Lead Project. Council anticipates receiving \$71,000 for the upcoming contract year. A motion was made by Craig Wheeler, 2nd by Gerard Banfill to accept this proposal. Motion passed with four votes for the proposal and 2 opposed. Motion passed. Scott Rhoat asked about the SNS/POD Plan.

IX. New Business

1. State EMS Plan

Tim Nilson reported that regional staff has been charged with setting up a meeting between EMS, Council Delegates, Coroners amongst others and community members to assess public perception of the EMS system in Pennsylvania. The meetings are to be scheduled within the next several months. A State Plan will then be developed from data received across the State from the public meetings.

2. Other Business

Tim Nilson reported that Council has purchased an insurance coverage plan for Council volunteers which includes our CISM team along with AHA Instructors. Total plan will cost the Council \$1,399/year for the period 7/1/2009-6/30/2010. A motion was made by Scott Rhoat, 2nd by Gerard Banfill to approve the insurance plan. There was one abstention and two no votes. Motion passed.

Gerard Banfill asked for a better plan to hold conference calls. Tim assured Council members that this would be corrected.

Tim Nilson reported that the Council is once again holding an EMS night this year at the Spikes Game on July 31, 2009. Encouraged all to attend.

Craig Wheeler made a motion to abolish the equipment cleaning position, 2nd by Mick Abrashoff. Dave Jones asked for the motion to be retracted. Motion retracted.

Craig Wheeler questioned the status of the position of equipment cleaning. Tim Nilson reported that per Mark he had been advised that he had several high school students who would be available next week, after school has finished for the summer. Position will stand.

X. Good of the Organization

Nothing to report.

XI. Date/Location of next Meeting

The next Council meeting will be held at Penn State University on August 6, 2009.

Location to be determined.

XII. Adjournment

A motion was made by Gerard Banfill, 2nd by Scott Rhoat to adjourn the meeting at 10:20 PM. Motion passed.

Council Meeting
June 4, 2009
Lock Haven EMS
Attendance Roster

1. Mick Abrashoff, Delegate, Board Member, Fame EMS
2. Troy Long, Port Royal EMS-**
3. John Shirk, Delegate, Board Member, Central Juniata EMS
4. Craig Wheeler, Delegate, Board Member, AHA, Lewistown Hospital
5. Rhoda Yoder, Delegate, Lewistown Hospital, Medic 29
6. Ron Burris, Delegate, Centre County Fire Chiefs Assoc.
7. James Urban, Staff, Seven Mts. EMS Council
8. Gerard Banfill, Delegate, Board Member, Lock Haven EMS
9. Kevin Fanning, Delegate, Clinton County EMS
10. Joanne Furl, Delegate, Clinton County 911
11. Matt Rodgers, Delegate, Woolrich QRS
12. Scott Rhoat, Delegate, Board Member, Bellefonte EMS
13. Clarence Blessard, Delegate, Board Member, Bucktail Medical Center
14. Dave Jones, Delegate, Board Member, Penn State University
15. Tim Nilson, Staff, Seven Mts. EMS Council
16. Fran Kemmerer, Delegate, Sugar Valley QRS
17. Phil Lucas, Mifflin County EMA-**

** - Corrections as of the Meeting on August 6, 2009-JPU