

## COUNCIL MEETING MINUTES

April 3, 2008

Fame EMS

Lewistown, Pa.

### I. Call to Order and Introductions

Chairman Lee Snyder called the Council Meeting to order at 7:30 PM. Introductions were made.

### II. Roll Call

A sign-up sheet was circulated.

### III. Approval of the Agenda

A motion was made by Craig Wheeler, 2<sup>nd</sup> by Richard Shilling to accept the agenda as mailed.

Motion passed.

### IV. Approval of Minutes

A motion was made by Richard Shilling, 2<sup>nd</sup> by Chris Gardner to approve the October, 2007 minutes as mailed. Motion passed.

A motion was made by Richard Shilling, 2<sup>nd</sup> by Jason Snyder to approve the January financial minutes as mailed. Motion passed.

### V. Financial Report

A motion was made by Craig Wheeler, 2<sup>nd</sup> by Dave Jones to wait until the June, 2008 Council meeting to approve the October, 2007-

March, 2008 financial report as mailed. Question on balance figures-will notify all attendees of explanation. Motion passed.

### VI. Staff Reports-October, 2007-March, 2008

Staff reports were given. Mark gave an overview of the new FR/EMT bridge course. A motion was made by Dave Jones, 2<sup>nd</sup> by Chris Gardner to accept the staff reports as presented. Motion passed.

### VII. Reports

#### 1. Operational Committees

a. MAC

b. CQI

## 2. Council Committees

### a. Membership By-Laws

Dave Jones reported that the By-Laws Committee met and hope to have a draft copy distributed 30 days before the June, 2008 Council Meeting. Plan to have a final version in place by October, 2008

## 3. Organization/Representative

## VIII. New Business

### 1. EMSOF funding discussion

### 2. Rural AED

Tim reported that the Bureau of EMS funded the region \$7,444.00 for the Rural AED Grant. The Council received fourteen applications with funding for only eight. Tim questioned whether we could have each applicant match the grant monies, which would give a surplus to purchase the eight AEDs and leave \$200 left over to do training and support programs.

Tim also gave information on each organization that requested AEDs and asked that Council Delegates prioritize as to what areas would benefit the most such as location of other AEDs in the area. After some discussion, eight organizations were selected for funding. A motion was made by ,2<sup>nd</sup> by to accept the selected organizations for funding.

### 3. Other Business

Tim reported that the independent audit was conducted by Rick Bair, Parente-Randolph LLC. The audit was completed successfully. Copies of the audit were distributed at the January meeting. If anyone did not receive a copy of the audit and would like one they can contact the Council office.

Tim reported that every year the Bureau of EMS selects three Councils to be audited. These audits are completed by the State Auditors Office. Our office was selected to be audited for the period of July 1, 2006-June 30, 2007. Tim stated that we are awaiting the final report, but that the office audit is complete and no issues were discovered. Copies will be distributed to all delegates when available.

Tim reported that new legislation has been signed, House Bills 1131, 1133 and 1134, which now officially makes it the responsibility of the municipalities to designate Fire/EMS coverage. Our office will notify the municipalities of these changes of code and their responsibilities.

Tim stated that the Council has received a request for information from the Renovo area to start an ALS service.

The Council has not received any official request to date, but Jim has talked to a provider several times asking for information on requirements to start an ALS service.

Tim stated that he worked with the Centre County Bargain Sheet to place a full page informational sheet on recruitment and retention.

This ad gave an overview of the Council and regional EMS service provided within our four counties. Copies are available to anyone interested in reading the ad.

Tim stated that the Council intends to conduct a "Triage Tuesday" or a week long triage program in recognition of EMS Week starting May 18 through May 24<sup>th</sup>. Also, EMS packets will be distributed to all services when we receive them. This years slogan is "Your Life is Our Misson".

Mark reported that we will be sponsoring an EMS Night with the Spikes again this year. Each service will receive two free tickets and more are available for \$10.00/person. Flyers have been distributed to all regional EMS Services.

Tim reported that the Council worked with presenter Paul Jockimo, from New York, along with Pat Pauly, PA State Fire Academy and Bucks Community College to conduct two "Line of Duty Death" courses at the Fire Academy. Friday's course was open to all State EMS, Fire and Police services. The Saturday/Sunday course was conducted for CISM personnel. The course was well received.

Tim reported that we are working with the South Central Counter-Terrorism Task Force in coordination with Delta for the development of MCI Plans. Two exercises are planned for May 1<sup>st</sup> and May 13<sup>th</sup>. These drills will involve local EMA, EMS Services and hospitals.

Tim also mentioned that our Council is working with the Pa. State Police in conducting lock down-security take-down drills in the local schools. Our staff will be working with the local PSP to conduct a hostile-intruder drill at the Philipsburg Area High School on

June 12<sup>th</sup>. Tim reported that he has been working with the Public Health Institute in coordinating a POD/SNS drill on May 18<sup>th</sup> at the Penn Stater, State College.

Tim stated that the 12 Lead Project in Centre and Clinton Counties are nearing completion. Tim stated that meetings were conducted for Mifflin and Juniata Counties. To date, no decision has been made, but Tim did state that the Lewistown Hospital has secured funding for the project. The Council will be working with the participating parties to finish up the 12 lead project.

Tim reported that we have nine strike teams participating this contract year. All nine contracts have been signed and returned to the Council.

One of our strike teams, Goodwill Hose Ambulance Association, participated in the "Operation Steel Hammer" drill in Pittsburgh, and reported that they thought it was a valuable exercise and they learned a lot. Tim also reported that the State will be conducting a drill in August for all strike teams in the State who want to participate. The drill is scheduled to be held at Fort Indiantown Gap. Tim has monies available for the training exercise for any service who would want to attend the drill.

#### IX. Good of the Organization

Mark reported that the van would not pass inspection without several thousand dollars worth of work. Council staff asked for permission to price a new vehicle. Discussion was held. The delegates requested that Tim prepare a proposal showing where the money will come from to make the payments. Kent made a motion to allow Tim to price and purchase a new vehicle, motion was declined.

#### X. Date/Location of the next Council Meeting

June 5, 2008-Clinton County-Location to be announced.

#### XI. Adjournment

Richard Shilling made a motion to adjourn at 9:30 PM, 2<sup>nd</sup> by Dave Jones. Motion passed.

Council Meeting  
Mifflin County  
April 3, 2008  
Attendance Roster

1. Keith Mingle, Alternate, Juniata County Dept of Emergency Services
2. Richard Shilling, Delegate, Mifflin County Consumer at Large
3. Lee Snyder, Delegate, Juniata County Consumer at Large
4. Chris Gardner, Delegate, Lewistown Hospital
5. Nancy Mutch, Delegate, Emergency Nurses Association
6. Debra Smeal, Delegate, Centre County Ambulance Assoc.
7. Kent Knable, Alternate, Centre County Ambulance Assoc.
8. Mark Wolfgang, Staff, Seven Mountains EMS Council
9. Mick Abrashoff, Delegate, Mifflin County Ambulance Assoc.
10. Jason Snyder, Delegate, Juniata County Ambulance Assoc.
11. Craig Wheeler, Delegate, Mifflin County, American Heart Assoc.
12. Rich Kelley, Delegate, Mount Nittany Medical Center
13. Dave Jones, Delegate, PSU

14. Phil Lucas, Delegate, Mifflin County EMA
15. Jim Urban, Staff, Seven Mountains EMS Council
16. Tim Nilson, Staff, Seven Mountains EMS Council



